

1st April 2019

Dear Parents & Carers,

Year 12, 13, 14 leavers 2019

Please be aware that the leaving day for **Year 12, 13, 14 students is Friday 28th June**. This will be the last day of school for all students leaving Westfield this July and not returning in September. Unfortunately we cannot accommodate students beyond this date. If appropriate, please do let school transport know that your son or daughter is leaving on this date and will no longer require transport.

By now the vast majority of students will have made arrangements for their next steps beyond Westfield. If you have any concerns at all please do contact Susie Jeffcott or myself.

I would be grateful if you could complete and return the attached slip to confirm that you have received this letter.

Yours sincerely

K Bidwell

Karen Bidwell
Deputy Headteacher

Year 12, 13, 14 Leaving Date: Friday 28th June 2019

Name of Student:.....

I confirm receipt of the letter notifying the last day of term for 6th Form students leaving Westfield this year.

Signed Parent/Carer Date